



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea M. Guzzetta Zury  
Director

**TITLE:**                   **PROGRAMMER ANALYST I**  
(Provisional\* Appointment)

**SALARY:**               \$68,996 - \$95,506 annually

**LOCATION:**             Monroe County Department of Human Services

**JOB SUMMARY:**

This information technology position is the highest-level position in the Programmer Analyst hierarchy. This customer service position is responsible for analyzing business procedures and implementing application solutions that involve developing or purchasing appropriate systems. This position differs from the lower Programmer Analyst II position by virtue of being more administrative and project oriented. The employee reports directly to and works under the general supervision of a Project Manager-Information Technology or other higher-level staff member. General oversight may be exercised over information technology project teams. Does related work as required.

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma PLUS either:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in an information technology or computer science field plus one (1) year paid full-time or its part-time equivalent experience\*\* in computer programming or system analysis, system design, or system development; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in an information technology or computer science field plus three (3) years paid full-time or its part-time equivalent experience\*\* as described in (A) above; OR,
- (C) Five (5) years paid full-time or its part-time equivalent experience\* as described in (A) above; OR,
- (D) An equivalent combination of education and experience as defined by the limits of (A), (B) and (C) above.

\*\*Experience, for the purposes of these minimum qualifications, can include cooperative education (co-op) or internship experience (paid or unpaid).

**SPECIAL REQUIREMENTS:**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**ADDITIONAL INFORMATION:**

From July 2022 through October 2023 Monroe County will be providing full-time employees a quarterly \$500 retention payment.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF HUMAN SERVICES  
111 WESTFALL ROAD, RM. 752B  
ROCHESTER, NEW YORK 14620

**Posting Date:** January 4, 2023

**Posting Deadline:** February 3, 2023

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.